GMB
GEORGE, MILES & BUHR, LLC

110 Anglers Road
Unit 102
Lewes, DE 19958

302.628.1421

lewes@gmbnet.com

gmbnet.com

PROGRESS MEETING NO. 4 MINUTES

HOORNKILL AVENUE SEWER AND WATER EXTENSION
LEWES BOARD OF PUBLIC WORKS
LEWES, DELAWARE

October 13, 2026
10:00 AM

GMB PROJECT NO. 240226/240228

CONTRACT AMOUNT:	$2,097,897.00
CONTRACT TIME:	270 Calendar Days
LIQUIDATED DAMAGES:	$750 per calendar day
NOTICE TO PROCEED:	July 1, 2026
CONTRACT COMPLETION:	March 28, 2027
DAYS USED:	104
DAYS REMAINING:	166
PERCENT TIME USED:	38%
PERCENT COMPLETE:	9%

1. Schedule – Teal will provide a monthly outlook in bar chart form and provide updates at each progress meeting.
    - **A little behind schedule, Teal to send updated bar chart.**

    <u>Work Completed Since Previous Meeting:</u>
    - Submittals
    - Pump Station Wet Well
    - Sanitary Sewer Structure MH 11-4 has been installed
    - Total of 122 feet of Sanitary Sewer Pipe has been installed

    <u>Work to be Completed in Next Month:</u>
    - Continue installing sewer down Hoornkill Avenue

2. Funding – Project sign shall be posted at the job site – sign has been approved by funding agencies. Wage rates posted at the site.
    a. Sign location has been requested to be reviewed by residents.
    b. Project Sign has been relocated, pictures being sent to DHSS and DNREC. **Address of relocated sign is 5 Hoornkill Avenue.**

ARCHITECTS
ENGINEERS

CHARLES M. O'DONNELL, III, P.E.
A. REGGIE MARINER, JR., P.E.
JAMES C. HOAGESON, P.E.
JASON M. LYTLE, P.E.
ROLAND E. HOLLAND, P.E.
MORGAN H. HELFRICH, AIA
CHRIS B. DERBYSHIRE, P.E.
KATHERINE J. MCALLISTER, P.E.
ANDREW J. LYONS, JR., P.E.
W. MARK GARDOCKY, P.E.
CHRISTOPHER J. PFEIFER, P.E.
BENJAMIN K. HEARN, P.E.

JOHN E. BURNSWORTH, P.E.
AUTUMN J. BURNS
BRENT R. JETT, P.E.
BRADLEY J. HOGAN, P.E.
DEANE L. TOWNSEND, AIA

3. Payment –
    a. Payment Applications – Payment Application #1 has been received from Teal and is currently being reviewed by GMB.
    b. Certified Payrolls are to be submitted and approved with each pay application.
4. The Contractor shall contact MISS UTILITY and the Lewes BPW 48 hours in advance of any excavations.
5. Communication with Residents, media, etc. – The Contractor is to direct all complaints, questions etc. to the GMB RPR (Dean Elliot).
6. Requests for Information (RFI's) – All RFI's to be submitted in writing to GMB, Attn: Dillon Peden – dpeden@gmbnet.com
7. Submittals – GMB to provide a list of submittals remaining.
    a. Superpave Type C and Type B pavement
    b. Concrete
    c. Liner – pipe and manhole
    d. Fence
8. Jobsite Conditions, public complaints, etc. –
    a. Dirt on Harborview Road. **Teal is sweeping at least once a day and has a water truck situated on site.**
    b. Dirt at American Legion Road yard. **Teal to get this cleaned up. Teal is currently taking a few loads offsite at the end of each day.**
9. Weather Delays – **Teal to review and provide to GMB.**
10. Discussion Items
    a. Builders Risk procured and copy sent to BPW.
11. Questions and Comments –
    a. The City of Lewes was not informed about the laydown area location, make sure to communicate with the City of Lewes.
    b. **There are large existing cracks located on Harborview Rd. Keep an eye on the cracks by the laydown yard to make sure they do not get worse. Harborview is currently in bad shape, try to limit disturbance if possible.**
    c. **Dean Culver to conduct wage interviews soon.**

12. Next Progress Meeting date – Monday, November 9, 2026 at 11AM

ARCHITECTS
ENGINEERS

Anyone taking exception to any of the above listed items should notify this riter within ten (10) days of receipt.

Respectfully Submitted,

Dillon Peden

Dillon Peden, E.I.T

Graduate Engineer

cc: All Attendees