

# BOARD OF PUBLIC WORKS

## Vision

The Lewes Board of Public Works exists to improve the quality of life of the customers we serve by providing quality and reliable utility services.

## Mission

We are dedicated to providing our customers with electric, water, wastewater, stormwater management, and other value-added services in a safe, reliable, and economic manner with sound business practices, sustainable growth, community engagement, economic development, and environmental stewardship.

## Regular Meeting

March 25, 2026

4:00 p.m.

City Council Chambers

114 E. Third Street

ZOOM: <https://lewesbpw.zoom.us/j/83780792124>

## Agenda

### 1. WELCOME, CALL MEETING TO ORDER, AND PLEDGE OF ALLEGIANCE

### 2. ROLL CALL

#### Board Members

Thomas Panetta  
Barbara Curtis  
D. Preston Lee, P.E.  
Richard Nichols  
Bob Heffernan

#### Ex-Officio Members

Amy Marasco, Mayor  
Robin Davis, General Manager  
Sharon Sexton, Assistant General Manager  
Michael Hoffman, Legal Counsel

### 3. CONSENT AGENDA

- Receive Vice-President Report
- Receive Secretary Report; Approval of [January 23, 2026](#), Finance Committee meeting, [January 28, 2026](#), Regular meeting, [February 25, 2026](#), Regular Meeting minutes, [February 20, 2026](#), Finance Committee minutes, and [October 28, 2025](#), workshop minutes
- Receive Treasurer Report- [Notes on monthly finances](#)
- Receive Asst. Treasurer Report

### 4. Call to the Public

- Members of the public wishing to address the Board on any BPW-related matter, whether on tonight's agenda or not, should make their request known at this time.

- Please note that there will be no opportunity for additional public comments on matters listed on the agenda until the end of the meeting.
- Each speaker will be given three (3) minutes. No action or Board discussion, including answering questions, will occur during the public comment period; however, the Board President may ask staff to review a matter, and individual members of the Board may ask that a matter be put on a future agenda.

**5. Receive the Inframark Report.**

- [Discharge Monitoring Report](#)
- [Gantt chart](#)
- [InSight Report](#)
- [Work Orders Complete](#)
- [Pump Station](#)

**6. Receive the President's Report**

**7. Receive the General Manager's Report**

Old Business

- 8. Open forum/general discussion on the update for the Fourth Street project and Burton Neighborhood. INFORMATION/DISCUSSION/ACTION (R. Davis)**
- 9. Open forum/general discussion on the five-year Capital Budget, Fiscal Year 2027. INFORMATION/DISCUSSION/ACTION (K. Bellere and R. Davis)**
- 10. Open forum general discussion on the one-year O+M Budget, Fiscal Year 2027. INFORMATION/DISCUSSION/ACTION (K. Bellere and R. Davis)**

New Business

- 11. Open forum/general discussion on establishing fees and rates resolution. INFORMATION/DISCUSSION/ACTION (K. Bellere)**
- 12. Open forum/general discussion on the updated Miscellaneous Fee Schedule. INFORMATION/DISCUSSION/ACTION (S. Sexton and K. Keller)**
- 13. Open forum/general discussion on the requests for bill adjustments related to water leaks at 142 Henlopen Shores Circle, 329 Park Avenue, and 401 East Cape Shores Drive. INFORMATION/DISCUSSION/ACTION (R. Davis)**
- 14. Open forum/general discussion on exclusivity with DEMEC and CPower. INFORMATION/DISCUSSION/ACTION (S. Sexton)**
- 15. Open forum/general discussion on awarding the lawn maintenance contract. INFORMATION/DISCUSSION/ACTION (R. Davis)**

**16. Open forum/general discussion on the acceptance of Fisher’s Cove utilities.  
INFORMATION/DISCUSSION/ACTION (R. Davis)**

**17. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).**

**18. CALL TO THE PUBLIC:**

- Members of the public wishing to address the Board on matters listed on the agenda should make their request known at this time.
- Each speaker will be given three (3) minutes.
- No action or Board discussion, including to answer questions, will occur during the public comment period; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.

**19. CALL TO THE PRESS**

**20. Executive Session-** *Discussion of Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, but only when an open meeting would have an adverse effect on the bargaining or litigation position of the public body; discussion of the content of documents, excluded from the definition of “public record” in § 10002 of this title where such discussion may disclose the contents of such documents. 29 Del C § 10004, (b)(4), (b)(6). Review unapproved executive minutes, February 25, 2026.*

**21. Return to open session.**

**22. Discussion and action on items from Executive Session, if applicable.**

**23. ADJOURNMENT**

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items, including Executive Sessions, that may arise prior to and at the time of the meeting.

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**  
*Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.*

\*Public comment during any agenda item is limited to a maximum of three minutes per person. Time cannot be transferred from one individual to another.

Posted: March 18, 2026- 4:00 pm