

BOARD OF PUBLIC WORKS

Vision

The Lewes Board of Public Works exists to improve the quality of life of the customers we serve by providing quality and reliable utility services.

Mission

We are dedicated to providing our customers with electric, water, wastewater, stormwater management, and other value-added services in a safe, reliable, and economic manner with sound business practices, sustainable growth, community engagement, economic development, and environmental stewardship.

Regular Meeting

February 25, 2026

4:00 p.m.

City Council Chambers

114 E. Third Street

ZOOM: <https://lewesbpw.zoom.us/j/83780792124>

Agenda

1. WELCOME, CALL MEETING TO ORDER, AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

Thomas Panetta
Barbara Curtis
D. Preston Lee, P.E.
Richard Nichols
Bob Heffernan

Ex-Officio Members

Amy Marasco, Mayor
Robin Davis, General Manager
Sharon Sexton, Assistant General Manager
Michael Hoffman, Legal Counsel

3. CONSENT AGENDA

- Receive Vice-President Report
- Receive Secretary Report; Approval of [August 4, 2025 Finance Meeting minutes](#) and [February 4, 2026 Joint Meeting minutes](#).
- Receive Treasurer Report
- Receive Asst. Treasurer Report

4. Call to the Public

- Members of the public wishing to address the Board on any BPW-related matter, whether on tonight's agenda or not, should make their request known at this time.

- Please note that there will be no opportunity for additional public comment on matters listed on the agenda until the end of the meeting.
- Each speaker will be given three (3) minutes. No action or Board discussion, including to answer questions, will occur during the public comment period; however, the Board President may ask staff to review a matter, and individual members of the Board may ask that a matter be put on a future agenda.

5. Receive the Inframark Report.

- [Discharge Monitoring Report](#)
- [Gantt chart](#)
- [InSight Rep](#)
- [Work Orders Complete](#)
- [Pump Station](#)

6. Receive the Presidents Report

7. Receive the General Manager's Report

8. Receive Finance Manager's Report.

- [Revenue and Expense Report](#)
- [Year to Date Report](#)
- [Cash Graphs](#)

Old Business

9. Open forum/general discussion on amending the Lewes BPW Compilation of Policies to include penalties for introducing prohibited substances into the Lewes BPW sewer system. INFORMATION/DISCUSSION/ACTION (M. Hoffman)

10. Open forum/general discussion on the update for Fourth Street project and Burton Neighborhood. INFORMATION/DISCUSSION/ACTION (R. Davis)

11. Open forum/general discussion on the acceptance of the BPW Finance Committee's recommendation to utilize staff developed financial framework tool for forecasting and budget planning. INFORMATION/DISCUSSION/ACTION (R. Nichols)

New Business

12. Open forum/general discussion on coordination with Sussex County on potential upgrades to Pump Station No. 4. INFORMATION/DISCUSSION/ACTION (GMB)

13. Open forum/general discussion on the acceptance of the Kennedy Property Developer's Agreement. INFORMATION/DISCUSSION/CTION (R. Davis and M. Hoffman)

14. Open forum/general discussion on the five-year 2026/2027 Capital Budget. INFORMATION/DISCUSSION/ACTION (K. Bellere)

**15. Open forum general discussion on the five-year 2026/2027 O+M Budget.
INFORMATION/DISCUSSION/ACTION (K. Bellere)**

**16. Open forum/general discussion on a request from Crown Castle for Consent in Connection with Proposed Sale of Fiber Solutions Business and Small Cell Business.
INFORMATION/DISCUSSION/ACTION (R. Davis)**

17. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).

18. CALL TO THE PUBLIC:

- Members of the public wishing to address the Board on matters listed on the agenda should make their request known at this time.
- Each speaker will be given three (3) minutes.
- No action or Board discussion, including to answer questions, will occur during the public comment period; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.

19. CALL TO THE PRESS

20. Executive Session- *Discussion of Strategy sessions, including those involving legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, but only when an open meeting would have an adverse effect on the bargaining or litigation position of the public body; discussion of the content of documents, excluded from the definition of “public record” in § 10002 of this title where such discussion may disclose the contents of such documents. 29 Del C § 10004, (b)(4), (b)(6). Review unapproved executive minutes from December 10, 2025 Parts I & II and January 28, 2026.*

21. Return to open session.

22. Discussion and action on items from Executive Session, if applicable.

23. ADJOURNMENT

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items, including Executive Sessions, that may arise prior to and at the time of the meeting.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.
Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.

*Public comment during any agenda item is limited to a maximum of three minutes per person. Time cannot be transferred from one individual to another.

Posted: February 18, 2025- 4:00 pm