

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value-added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

Regular Meeting

March 28, 2024

4:00 p.m.

City Council Chambers

114 E. Third Street

ZOOM: <https://lewesbpw.zoom.us/j/85277767907>

Agenda

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

Thomas Panetta

Earl Webb

D. Preston Lee, P.E.

Richard Nichols

Barbara Curtis

Ex-Officio Members

Andrew Williams, Mayor

Austin Calaman, General Manager

Robin Davis, Assistant General Manager

Max Walton, Legal Counsel

3. CONSENT AGENDA

- a. Receive Vice-President Report
- b. Receive Secretary Report- approval of minutes from [November 30, 2023](#), Policy Workshop minutes, [December 7, 2023](#), [Regular Board meeting minutes](#), [January 11, 2024](#), [Contingency meeting minutes](#), and [January 23, 2024 Contingency meeting minutes](#).
- c. Receive Treasurer Report
 - [February 2024 R&E](#)
 - [Year to Date R&E](#)
 - [Liquid Assets Graph](#)
- d. Receive Asst. Treasurer Report

4. Receive the [Inframark Report](#).

- [Attachments](#)

5. Receive the President's Report.
6. Receive the [General Managers Report](#).

New Business

7. Open forum/general discussion and presentation from the [Sussex County Land Trust](#). INFORMATION/DISCUSSION/ACTION (Ring Lardner)
8. Open forum/general discussion on the date the BPW will hold in person voter registration. INFORMATION/DISCUSSION/ACTION (Sharon Sexton and Kris Keller)
9. Open forum/general discussion on updating the [water, sewer](#), and [electric impact fees](#). INFORMATION/DISCUSSION/ACTION (Austin Calaman, Robin Davis and Kimberly Bellere)
10. Open forum/general discussion on the request from the [Public Art committee](#) related to Block House Pond. INFORMATION/DISCUSSION/ACTION (Public Art)
11. Open forum/general discussion on [the request from the Bicycle and Pedestrian committee](#) related to improvements to PS4. INFORMATION/DISCUSSION/ACTION (Bike/Ped)

Old Business

12. Open forum/general discussion on the DRAFT [24/25 O+M budget](#). INFORMATION/DISCUSSION/ACTION (Kimberly Bellere, Austin Calaman and Robin Davis)
13. Open forum/general discussion on the DRAFT [5-year Capital Budget](#). INFORMATION/DISCUSSION/ACTION (Austin Calaman and Robin Davis)
14. Open forum/general discussion on the DEMEC GRIP funding and [Letter of Commitment](#). INFORMATION/DISCUSSION/ACTION (Scott Lynch, Thomas Panetta and Austin Calaman)
15. Open forum/general discussion on the Option 1 and Option 2 alternatives presentation from the WWTP Contingency Committee. INFORMATION/DISCUSSION/ACTION (Barbara Curtis and Thomas Panetta)
16. Open forum/general discussion on the WWTP long range plan update and an update from the Wastewater Treatment Plant Contingency Committee. INFORMATION/DISCUSSION (Thomas Panetta and Barbara Curtis)
17. **CALL TO THE PUBLIC:**
Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting, each presentation will be given approximately three (3) minutes. No action or Board

discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.

18. CALL TO THE PRESS

19. Executive Session- *A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation".29 Del C § 10004(b)(4).*

20. Return to open session.

21. Discussion and action on items from Executive Session, if applicable.

22. ADJOURNMENT

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.
Persons with disabilities requiring special accommodations, please contact the business office at 645-6228

Posted: March 21, 2024- 4:00pm