

# BOARD OF PUBLIC WORKS

## *Vision*

The Board of Public Works exists to improve the quality of life of the customers we serve.

## *Mission*

We are dedicated to providing our current and future customers with utility and other value-added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

## **Regular Meeting September 27, 2023**

**4:00 p.m.**

**City Council Chambers**

**114 E. Third Street**

ZOOM: <https://lewesbpw.zoom.us/j/83025099946>

## **Agenda**

### **1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**

### **2. ROLL CALL**

#### **Board Members**

*Thomas Panetta*

*Earl Webb*

*D. Preston Lee, P.E.*

*Richard Nichols*

*Barbara Curtis*

#### **Ex-Officio Members**

*Andrew Williams, Mayor*

*Austin Calaman, General Manager*

*Robin Davis, Assistant General Manager*

*Michael Hoffman, Legal Counsel*

### **3. CONSENT AGENDA**

- a. Receive Vice-President Report
- b. Receive Secretary Report – approval of minutes from [April 26, 2023](#), regular meeting, [June 5, 2023](#), special meeting, [June 14, 2023](#), WWTF workshop, [June 22, 2023](#), special meeting, and [June 28, 2023](#), regular meeting.
- c. Receive Treasurer Report
  - [August 2023 R&E](#)
  - [Year to Date R&E](#)
  - [Liquid Assets Graph](#)
- d. Receive Asst. Treasurer Report

### **4. Receive the [Inframark Report](#).**

- [Attachments](#)

5. Receive the President's Report.
6. Receive the [General Manager's Report](#).
  - [TRICON Notes](#)

### **New Business**

7. Open forum/general discussion on a Highland Acres group [forbearance agreement](#) policy. INFORMATION/DISCUSSION/ACTION (Austin Calaman and Michael Hoffman)
8. Open forum/general discussion on stormwater management. INFORMATION/DISCUSSION/ACTION (D. Preston Lee, Thomas Panetta and Austin Calaman)

### **Old Business**

9. Open forum/general discussion on the approval of the [22/23 FY Audit Report](#). INFORMATION/DISCUSSION/ACTION (Kimberly Bellere and Austin Calaman)
10. Open forum/general discussion on the water tower logo(s) and design(s). INFORMATION/DISCUSSION/ACTION (Austin Calaman, Robin Davis and Sharon Sexton)
11. Open forum/general discussion on the cross-connection control plan. INFORMATION/DISCUSSION/ACTION (Robin Davis)
12. Open forum/general discussion on the [GMB proposal/estimate for Alaska Ave](#). INFORMATION/DISCUSSION/ACTION (Austin Calaman)
13. Open forum/general discussion on an update of the Canal Crossing watermain design/location. INFORMATION/DISCUSSION/ACTION (Austin Calaman and GMB)
14. Open forum/general discussion on the WWTP long range plan. INFORMATION/DISCUSSION (Thomas Panetta)

### **15. CALL TO THE PUBLIC:**

*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting, each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*

### **16. CALL TO THE PRESS**

17. **Executive Session-** *A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation and Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property".29 Del C § 10004(b)(4) 10004 (b)(2)). Review executive minutes from August 22, 2023, and August 23, 2023.*

18. Return to open session.

**19. Discussion and action on items from Executive Session, if applicable.**

**20. ADJOURNMENT**

*The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.*

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**  
*Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.*

**Posted: September 20, 2023 - 4:00pm**