

# BOARD OF PUBLIC WORKS

## *Vision*

The Board of Public Works exists to improve the quality of life of the customers we serve.

## *Mission*

We are dedicated to providing our current and future customers with utility and other value-added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

## **Regular Meeting**

**July 26, 2023**

**4:00 p.m.**

**City Council Chambers**

**114 E. Third Street**

ZOOM: <https://lewesbpw.zoom.us/j/82227402805>

## **Agenda**

### **1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**

### **2. ROLL CALL**

#### **Board Members**

*Thomas Panetta*

*Earl Webb*

*D. Preston Lee, P.E.*

*Richard Nichols*

*Barbara Curtis*

#### **Ex-Officio Members**

*Andrew Williams, Mayor*

*Austin Calaman, General Manager*

*Robin Davis, Assistant General Manager*

*Michael Hoffman, Legal Counsel*

### **3. CONSENT AGENDA**

- a. Receive Vice-President Report
- b. Receive Secretary Report – approval of minutes from February 22, 2023, Regular Meeting, April 12, 2023, WWTF Workshop, and May 25, 2023, Regular Meeting.
- c. Receive Treasurer Report
- d. Receive Asst. Treasurer Report

### **4. Receive the Inframark Report.**

### **5. Receive the President's Report.**

### **6. Receive the General Manager's Report**

## **New Business**

7. **Open forum/general discussion on a resolution forming an ad hoc committee to pursue alternative options for our wastewater treatment plant. INFORMATION/DISCUSSION/ACTION (Thomas Panetta, Barbara Curtis, and Michael Hoffman)**
8. **Open forum/general discussion on the painting of BPW pump station(s)/fencing. INFORMATION/DISCUSSION/ACTION (Earl Webb and Sumner Crosby)**
9. **Open forum/general discussion on a proposal from GMB for engineering and construction services for Alaska Ave. INFORMATION/DISCUSSION/ACTION (Austin Calaman and GMB)**
10. **Open forum/general discussion of the selling of a retired bucket truck. INFORMATION/DISCUSSION/ACTION (Austin Calaman)**
11. **Open forum/general discussion on an agreement with Delaware Electric Cooperative to adjust the CPCN line for the Mitchell Corner property. INFORMATION/DISCUSSION/ACTION (Austin Calaman and Michael Hoffman)**
12. **Open forum/general discussion on a resolution to submit an application for the water CPCN for Capes Cove. INFORMATION/DISCUSSION/ACTION (Austin Calaman and Michael Hoffman)**
13. **Open forum/general discussion on a resolution to submit an application for the water CPCN for the Lewes Auto Body. INFORMATION/DISCUSSION/ACTION (Austin Calaman and Michael Hoffman)**

## **Old Business**

14. **Open forum/general discussion of the cross-connection control plan. INFORMATION/DISCUSSION/ACTION (Robin Davis)**
15. **Open forum/general discussion on the new capital budget reflecting the watermain assessment study done by GMB. INFORMATION/DISCUSSION/ACTION (Austin Calaman and Robin Davis)**
16. **Open forum/general discussion on the design/color for the new water tower. INFORMATION/DISCUSSION/ACTION (Austin Calaman and GMB)**
17. **Open forum/general discussion on the WWTP long range plan. INFORMATION/DISCUSSION (Thomas Panetta)**

### **18. CALL TO THE PUBLIC:**

*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting, each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*

**19. CALL TO THE PRESS**

**20. Executive Session-** *A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation and Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property".29 Del C § 10004(b)(4) 10004 (b)(2)). Review May 25, 2023, June 5, 2023, June 14, 2023, June 22, 2023, and June 28, 2023, executive minutes.*

**21. Return to open session.**

**22. Discussion and action on items from Executive Session, if applicable.**

**23. ADJOURNMENT**

*The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.*

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**  
*Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.*

**Posted: June 19, 2023 - 4:00pm**