



## General Managers Report

Kim is finishing up the punch list items for the 22/23 FY audit. We think it will be ready for presentation at the August Board meeting. TEAL construction has begun work internal to Donovan Smith, more specifically in Coopers Circle. We also have several planning grants under way like the water main assessment, water tower, canal crossing, etc....

## Meetings Attended/Significant Events

- Attended City Council meeting in July.
- Attended City Council workshop.
- Worked with Kim on some lease options for our two TEREX vehicles that are ordered. We plan to come to the Board in the near future to discuss.
- Attended progress meeting for Lewes Waterfront Preserve, Olde Towne at Whites Pond, Fishers Cove, etc....
- Met with Charlie/Ben (GMB) and Robin on submitting an NOI for PFAS funding.
- Continue to meet with Kim Bellere regularly to review budget vs. actual financials.
- Tom P, myself, Ann Marie and Andrew Williams met for our monthly meeting.
- Met with several property owners related to water/sewer service.
- Robin and myself met with GMB regarding the water main assessment study.
- Kim, Barbara and Richard met with Tim Reath to discuss BPW investments.
- Continued discussions and meetings with Sussex County on the WWTP long range plan.
- Bid awarded to M2 for the headworks project.
- Attended DEMEC meeting and annual joint council briefing.
- Kris coordinated a staff meeting with UBS to discuss 457B plans.
- Met with Robert Kennedy on the proposed canal crossing (easement) on his property.

**Sharon/Kris-** Social Media Update and/or Election Update

**Kim-** Financials



## **Board Calendar 2023-2024**

### **Agenda Items for consideration**

**August-** Audit Acceptance

**September-** Hydrant Flushing insert

**October-** Hydrant Flushing, Household Hazardous Waste and Second Quarter Financial Review

**November/December-** Fire Department Donation

#### **2024**

**January-** Budget Discussions

**February-** O+M and Capital budget presentation

**March-** Strategic Planning review/new goals, approval of O&M and Capital Budget, Financial Review

**April-** Rate Changes and Hydrant Flushing

**May-** Election and Cash Reserve Review

**June-** Project Review, APPA National Conference

**July-** Audit Presentation, First Quarter Financial Review

