

Projects

- **Pilottown Rd Water/Sewer**
 - Working through final punch list items like concrete collars, paving flaws, etc...
- **Water Main Assessment/Sampling**
 - 50/50 matching planning grant
 - GMB to present in the coming weeks
 - Will help prioritize projects
- **Tower Hill (294 units)**
 - Waiting on final numbers for reimbursement/payment per the DA
 - Phasing the buildout over several years.
- **Lewes Waterfront Preserve (89 units)**
 - Once final numbers are agreed upon on Tower Hill- will bill LWP for their share per DA
 - Temporary electricity is to the site.
 - Long lead time on transformers.
- **Henlopen Bluff (79 units)**
 - Initial discussions- sewer to gravity flow to Showfield.
 - Electric upgrades will be needed and will be at the cost of the developer
 - Hasn't gone to planning commission yet
- **Whites Pond (85 units)**
 - Infrastructure is being installed and intersection work is underway.
 - Sewer to gravity flow to Showfield.
- **Roosevelt Landing (8 units)**
 - Developer will need to relocate existing pole line between Lewes Dairy and cemetery.
 - Water/Sewer extended as part of Pilottown Rd job at expense of Developer.
- **Fishers Cove (18 units)**
 - Site work has begun.
 - Water/sewer extended into easement area as part of Pilottown Rd job at expense of Developer.
- **Gibbs Property (Commercial)**
 - Plans to add both retail and restaurant space
 - Approved by the mayor and city council.
- **Cunningham Property (Possibly residential subdivision)**
 - Very preliminary discussions
- **Donovan Smith MHP**
 - Bid awarded to Teal Construction.
 - Construction timeframe is 18-24 months.
- **Cape Cove MHP (10-12 units)**
 - Approached BPW/GMB several months ago about interest.
 - Since then- have had issues with well and septic.
 - Looking like DHSS and DNREC will provide 100% subsidy through bond bill funds.
 - Once information is received on possible subsidy, park would need to request service and water CPCN would need to be applied for as well as City Council approval.

- **Wellfield**
 - Discussion continues for a new budget item of a new common header “raw” water line and replacement piping to and within the wells themselves.
 - Well 1 and Well 3 have been relined. Well 1 is in service.
 - Continue to monitor the other 3 for any sand infiltration.
- **Water Tower**
 - Looks to be sized at 750K or 1 million gallons
 - Applying to DHSS for a \$5.2 million dollar loan
 - Also have matching planning grant for design
- **Canal Crossing**
 - Matching planning grant for locating suitable area for crossing.
 - Also will be DHSS funded.
 - Location decided near or around Mr. Kennedy’s property.
- **Grants and Funding**
 - Staff is researching the ability to apply and qualify for grants
 - Staff, GMB and UD working on a design grant for pump stations in the flood plain (90/10 funded)
- **AMI**
 - DEMEC submitted for possible subsidy (up to 50%) through the DOE.
 - Timing is June - October for possible decision on amount of subsidy.
- **COS Study**
 - Signed proposal and waiting for UFS deliverables.
- **Strategic Planning**
 - Staff also recommends Board consideration into another strategic plan since we are reaching 5 years since the previous discussion.
- **Customer Surveys**
 - Kris and Sharon have sent surveys out via email and mail with data coming in everyday.
- **Insurance**
 - Board agreed to take out pollution insurance.
 - Staff continues to monitor insurance market with HMS.
- **Financials**
 - Kimberly continues to fine tune and separate out each utility.
- **ARPA Funds**
 - Once received from the City- the Board will need to allocate the \$900,000 to qualifying projects. Staff went back to City Council for the approval to use funds on water/sewer projects.
- **Inventory**
 - We procured an order of 20 pad mount transformers back in June with a 30-week lead time- cost of \$200k.
 - Meters are hit and miss but we have some on order.
 - ERT’s are the real issue which are used to transmit the electronic meter reading.

- **Vehicles**
 - Ordered a line truck and a bucket truck with lead-times of 14-24 months.
 - Can't even order fleet vehicles at this point
 - Trying to keep up with equipment for longer useful life.
 - Entertaining financing options in lieu of cash payment for vehicles totaling \$150K+
 - Have several options for this with lease to buy option with annual payments and purchase at (5, 6, or 7 year term for 1.00\$)
- **Well Report/Study**
 - Still waiting on DNREC as they mentioned they had funding issues.
- **Impact Fee's**
 - UFS will be analyzing along with staff.
- **Batteries**
 - IRA provides incentives but still unclear in some areas.
 - Also discussing 2nd feed from Delmarva
- **Tree Trimming**
 - All circuits except for 1 are left to be trimmed.
 - Last circuit will be done in the Fall (2023)
- **Cross Connection Control Plan**
 - Robin is taking the lead on this.
 - Will put the responsibility on the homeowner to have backflow preventor serviced yearly and or installed if not in place.
 - BPW will have to track it and keep up with inspections.
- **Lead + Copper Rule**
 - Looking at new rule being effective October of 2024.
 - Signed with 120 water and data collection has begun.
- **Continuing Education**
 - Several staff members continue to seek additional education and or certifications.
 - Trying to encourage staff and Board to take a look at conferences outside of APPA like AWWA, WefTEC, NISC, PowerGen, StormCON, etc...
- **Pole Attachment Agreement**
 - Continued discussion with wireless, fiber and communication companies.
- **Facilities Master Plan**
 - Continued discussion on needs vs. wants
 - Currently have no more office space for additional employees
- **Staffing**
 - We will be looking for an additional lineman as George is nearing retirement and we continue to look to the future as to what our needs will be.
- **Policies**
 - The Board approved and updated older policies earlier this year.
 - We still have additional policies that need to be vetted and added.
- **City Hall Rent**
 - Confirmed that we've been paying rent since 2009 due to the City absorbing GO bond of roughly \$1.5 million.
 - BPW has paid roughly \$1.75 million to date

- **NPDES Permit**
 - Renewal is October 2023
- **Nutrient Offsets**
 - (Chicken Manure- end 2023 is the rough estimate for having to move more tons)
 - Robin is reviewing and updating the spreadsheet.
- **Well Allocation Permit**
 - New permit issued with 3.6 million gallons a day.
- **WWTP Long Range Plan**
 - Continue to hold monthly public workshops.
- **Pump Station #3**
 - Work to start 4/24
 - Hopefully be completed by the end of the week.
 - Work includes valves and pumps.