



General Managers Report

We held our 2nd progress meeting for the DSMHP water and sewer project. Material and equipment should be starting to show up in the coming weeks. Budget season has come to an end with the discussion and anticipated approval of tonight's O+M and Capital Budgets. We also have several planning grants under way like the water main assessment, water tower, canal crossing, etc....

Meetings Attended/Significant Events

- Attended City Council meeting in March.
- Attended City Council workshop.
- Worked and finalized RFP for grass cutting services with Robin and Kim.
- Attended progress meeting for Lewes Waterfront Preserve, Olde Towne at Whites Pond, etc....
- Had conversations with GHD regarding the Long-Range Plan study.
- Had a meeting with 120 Water to kickstart the LCR program.
- Continue to meet with Kim Bellere regularly to review budget vs. actual financials.
- Tom P, myself, Ann Marie and Andrew Williams met for our monthly meeting.
- Met with HMS Insurance in regards to a pollution insurance policy.
- Met with several property owners related to water/sewer service.
- Robin and myself met with GMB regarding the canal crossing project.
- Met with Mike Hogan and Kimberly Bellere to discuss financial documents.
- Attended DEMEC monthly meeting and quarterly workshop.
- Held public WWTP long-range planning workshop.
- Kris Keller and Sharon Sexton continue to work on election prep.
- BPW and GMB met with SPI Pharma to discuss their plans for the future.
- Attended a tour of Sussex County's South Coastal WWTP.
- Held our WWTP workshop on the 22nd with continued discussions moving forward.
- Hydrant Flushing 13th and 14th of April.
- Household Hazardous Waste and Drug Take Back 22nd of April.

Josh- IT Report

Sharon- Social Media Update and/or Election Update



Board Calendar 2023-2024

Agenda Items for consideration

April- Rate Changes and Hydrant Flushing

May- Election and Cash Reserve Review

June- Project Review, APPA National Conference

July- Audit Presentation, First Quarter Financial Review

August- Audit Acceptance

September- Hydrant Flushing insert

October- Hydrant Flushing, Household Hazardous Waste and Second Quarter Financial Review

November/December- Fire Department Donation

2024

January- Budget Discussions

February- O+M and Capital budget presentation

March- Strategic Planning review/new goals, approval of O&M and Capital Budget, Financial Review