

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value-added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

Regular Meeting

March 29, 2023

3:00 p.m.

City Council Chambers

114 E. Third Street

ZOOM: <https://lewesbpw.zoom.us/j/89915085316>

Agenda

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

Thomas Panetta

Earl Webb

D. Preston Lee, P.E.

Richard Nichols

A. Thomas Owen

Ex-Officio Members

Andrew Williams, Mayor

Austin Calaman, General Manager

Robin Davis, Assistant General Manager

Michael Hoffman, Legal Counsel

3. Executive Session- *A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation.29 Del C § 10004(b)(4).*

4. RETURN TO OPEN SESSION

5. CONSENT AGENDA

- a. Receive Vice-President Report
- b. Receive Secretary Report – approval of minutes January 23, 2023, WWTF Workshop and January 25, 2023, Regular Board Meeting.
- c. Receive Treasurer Report
- d. Receive Asst. Treasurer Report

6. Receive the Inframark Report.

7. Receive the President's Report.
8. Receive the General Manager's Report

Old Business

9. Open forum/general discussion on the 23/24 operations and maintenance budget. INFORMATION/DISCUSSION/ACTION (Kimberly Bellere and Austin Calaman)
10. Open forum/general discussion on the 23/24 5-year capital budget. INFORMATION/DISCUSSION/ACTION (Kimberly Bellere and Austin Calaman)
11. Open forum/general discussion on a proposal for the BPW obtaining pollution insurance. INFORMATION/DISCUSSION/ACTION (Mike Sutherland and Austin Calaman)

New Business

12. Open forum/general discussion on awarding the grass cutting (lawn care) contract INFORMATION/DISCUSSION/ACTION (Robin Davis and Austin Calaman)
13. Open forum/general discussion on the location and size of a new water main under the Lewes/Rehoboth canal. INFORMATION/DISCUSSION/ACTION (GMB and Austin Calaman)
14. Open forum/general discussion on a date for the BPW bi-annual household hazardous waste and drug take back day. INFORMATION/DISCUSSION/ACTION (Austin Calaman)
15. Open forum/general discussion on a proposal from UFS for a cost-of-service study. INFORMATION/DISCUSSION/ACTION (Austin Calaman and Kimberly Bellere)

16. CALL TO THE PUBLIC:

Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting, each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.

17. CALL TO THE PRESS

18. Executive Session- *A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation and Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real property".29 Del C § 10004(b)(4) 10004 (b)(2)). Review executive minutes from March 22, 2017, May 23, 2018, June 27, 2018, July 25, 2018, and August 29, 2018.*

19. Return to open session.

20. Discussion and action on items from Executive Session, if applicable.

21. ADJOURNMENT

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.

Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.

Posted: March 22, 2023, 4:00PM **Amended March 27, 2023**