



General Managers Report

We finalized all the contract and insurance paperwork for Donovan Smith MHP water/sewer project. Material and equipment should be starting to show up in the coming weeks. Budget season is in full force, and we will continue to discuss prior to approval in March. We also have several planning grants under way like the water main assessment, water tower, canal crossing, etc....

Meetings Attended/Significant Events

- Attended City Council meeting in February.
- Attended City Council workshop.
- Held the BPW/City Joint meeting
- Worked on RFP for grass cutting services with Robin and Kim.
- Attended progress meeting for Lewes Waterfront Preserve, Olde Towne at Whites Pond, etc....
- Had conversations with GHD regarding the Long-Range Plan study.
- Had a meeting with 120 Water to kickstart the LCR program.
- Continue to meet with Kim Bellere regularly to review budget vs. actual financials.
- Tom P, myself, Ann Marie and Andrew Williams met for our monthly meeting.
- Met with HMS Insurance in regard to a pollution insurance policy.
- Met with several property owners related to water/sewer service.
- Pres, Tom P, Robin and myself met with GMB regarding the Water Tank sizing/style and the canal crossing project.
- Met with Mike Hogan and Kimberly Bellere to discuss financial documents.
- Attended DEMEC monthly meeting and quarterly workshop.
- Held public WWTP long-range planning workshop.
- Kris Keller and Sharon Sexton continue to work on election prep.

Josh- IT Report

Sharon- Social Media Update and/or Election Update



Board Calendar 2022-2023

Agenda Items for consideration

March- Strategic Planning review/new goals, approval of O&M and Capital Budget, Financial Review

April- Possible Rate Changes and Hydrant Flushing

May- Election and Cash Reserve Review

June- Project Review, APPA National Conference

July- Audit Presentation, First Quarter Financial Review

August- Audit Acceptance

September- Hydrant Flushing insert

October- Hydrant Flushing, Household Hazardous Waste and Second Quarter Financial Review

November/December- Fire Department Donation

2024

January- Budget Discussions

February- O+M and Capital budget presentation