

# BOARD OF PUBLIC WORKS

## *Vision*

The Board of Public Works exists to improve the quality of life of the customers we serve.

## *Mission*

We are dedicated to providing our current and future customers with utility and other value-added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

## **Regular Meeting**

**February 22, 2023**

**3:00 p.m.**

**City Council Chambers**

**114 E. Third Street**

ZOOM: <https://lewesbpw.zoom.us/j/84147407641>

## **Agenda**

### **1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**

### **2. ROLL CALL**

#### **Board Members**

*Thomas Panetta*

*Earl Webb*

*D. Preston Lee, P.E.*

*Richard Nichols*

*A. Thomas Owen*

#### **Ex-Officio Members**

*Andrew Williams, Mayor*

*Austin Calaman, General Manager*

*Robin Davis, Assistant General Manager*

*Michael Hoffman, Legal Counsel*

### **3. Executive Session-** *A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation.29 Del C § 10004(b)(4).*

### **4. RETURN TO OPEN SESSION**

### **5. CONSENT AGENDA**

- a. Receive Vice-President Report
- b. Receive Secretary Report – approval of minutes for December 7, 2022 regular board meeting.
- c. Receive Treasurer Report
- d. Receive Asst. Treasurer Report

6. Receive the Inframark Report.
7. Receive the President's Report.
8. Receive the General Manager's Report

### **Old Business**

9. Open forum/general discussion on AMI. INFORMATION/DISCUSSION/ACTION (Austin Calaman and Scott Lynch)
10. Open forum/general discussion on a letter to be sent to customers related to the new Net Metering legislation passed in 2022. INFORMATION/DISCUSSION/ACTION (Austin Calaman)
11. Open forum/general discussion on the BPW cross connection control plan. INFORMATION/DISCUSSION/ACTION (Robin Davis, Austin Calaman, HydroCorp and DRWA)

### **New Business**

12. Open forum/general discussion on a proposal from Asplundh Tree Expert, LLC for trimming of the 69KV transmission line and Circuits 2 and 4. INFORMATION/DISCUSSION/ACTION (Austin Calaman and Robin Davis)
13. Open forum/general discussion on an agreement to allow 16161 Lynn Rd to connect to sewer while acquiring the CPCN for water at which the property owner would connect to water. INFORMATION/DISCUSSION/ACTION (Austin Calaman and Robin Davis)
14. Open forum/general discussion on sizing and style of the new BPW water tank to be located on the Jones Farm. INFORMATION/DISCUSSION/ACTION (Austin Calaman, Robin Davis and GMB)
15. Open forum/general discussion on the BPW obtaining a pollution insurance policy. INFORMATION/DISCUSSION/ACTION (Austin Calaman, Thomas Owen, Richard Nichols and HMS-Mike Sutherland)
16. Open forum/general discussion on an EV charging rate for the City of Lewes. INFORMATION/DISCUSSION/ACTION (Austin Calaman and Thomas Panetta)
17. Open forum/general discussion on the WWTP Long Range Plan and selection of the date for a special meeting. INFORMATION/DISCUSSION/ACTION (Thomas Panetta)
18. **CALL TO THE PUBLIC:**  
*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*

**19. CALL TO THE PRESS**

**20. Executive Session-** *A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation. 29 Del C § 10004(b)(4). Review executive minutes from March 22, 2017, July 27, 2018, June 27, 2018, May 23, 2018 and August 29, 2018.*

**21. Return to open session**

**22. Discussion and action on items from Executive Session, if applicable.**

**23. ADJOURNMENT**

*The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.*

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**  
*Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.*

**Posted: February 15, 2023 4:00PM**