



General Managers Report

We held the community meeting for the Donovan Smith MHP water and sewer project. We've gone ahead and created a link (<https://www.lewesbpw.com/donovan-smith-mhp-project/>) on our website for a dedicated page for the project. As of now, it includes the plan set, recording of the meeting and the presentation from the meeting. We also have several planning grants under way like the water main assessment, water tower, canal crossing, etc...

Meetings Attended/Significant Events

- Attended City Council meeting in November.
- Attended City Council workshop.
- Attended progress meeting for Lewes Waterfront Preserve.
- Had conversations with GHD regarding the Long-Range Plan study.
- Had a meeting with various vendors related to the LCR and the requirements of the BPW by October 2024. A proposal will be presented next month to assist in the inventorying of services.
- Met with Kim B. regularly to review budget vs. actual financials.
- Tom P, myself, Ann Marie and Andrew Williams met for our monthly meeting.
- Held 4th mitigation committee meeting.
- Met with HMS Insurance in regard to Parametric Insurance policies as well as pollution insurance.
- Continued to meet with A.C. Schultes and GMB to discuss options for well #3 redevelopment.
- Met with Mike Hogan and Kimberly Bellere to discuss financial documents.
- Attended DEMEC quarterly workshop.
- Electric Department finished the temporary electric wire pulling on New Road.
- Electric Department hung the Christmas lights.

Josh- IT Report

Sharon- Social Media Update



Board Calendar 2022-2023

Agenda Items for consideration

2023

January- Budget Discussions

February- O+M and Capital budget presentation

March- Strategic Planning review/new goals, approval of O&M and Capital Budget, Financial Review

April- Possible Rate Changes and Hydrant Flushing

May- Election and Cash Reserve Review

June- Project Review, APPA National Conference

July- Audit Presentation, First Quarter Financial Review

August- Audit Acceptance

September- Hydrant Flushing insert

October- Hydrant Flushing, Household Hazardous Waste and Second Quarter Financial Review

November/December- Fire Department Donation