

# BOARD OF PUBLIC WORKS

## *Vision*

The Board of Public Works exists to improve the quality of life of the customers we serve.

## *Mission*

We are dedicated to providing our current and future customers with utility and other value-added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

## **Regular Meeting**

**December 7, 2022**

**3:00 p.m.**

**City Council Chambers**

**114 E. Third Street**

**[ZOOM Link: https://lewesbpw.zoom.us/j/84307996491](https://lewesbpw.zoom.us/j/84307996491)**

## **Agenda**

### **1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**

### **2. ROLL CALL**

#### **Board Members**

*Thomas Panetta*

*Earl Webb*

*D. Preston Lee, P.E.*

*Richard Nichols*

*A. Thomas Owen*

#### **Ex-Officio Members**

*Austin Calaman, General Manager*

*Robin Davis, Assistant General Manager*

*Andrew Williams, Mayor*

*Michael Hoffman, Legal Counsel*

### **3. Executive Session-** *A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation.29 Del C § 10004(b)(4).*

### **4. Return to Open Session at 4:00pm.**

### **5. Discussion and action on items from Executive Session, if applicable.**

### **6. CONSENT AGENDA**

- a. Receive Vice-President Report
- b. Receive Secretary Report – approval of minutes for August 31, 2022, and October 5, 2022, the Mitigation Committee meetings on. Approval of minutes for September 28, 2022, regular Board Meeting.
- c. Receive Treasurer Report
- d. Receive Asst. Treasurer Report

7. Receive the Inframark Report.
8. Receive the President's Report.
9. Receive the General Manager's Report

#### **Old Business**

10. Open forum/general discussion of the revisions to the pole attachment application from AT&T for wireless facilities. INFORMATION/DISCUSSION/ACTION (Robin Davis)

#### **New Business**

11. Open forum/general discussion on the annual donation to the Lewes Fire Department. INFORMATION/DISCUSSION/ACTION (Austin Calaman)
12. Open forum/general discussion on updating the policy regarding the 15% admin fee. INFORMATION/DISCUSSION/ACTION (Austin Calaman and Michael Hoffman)
13. Open forum/general discussion on the developer's agreement for Fishers Cove. INFORMATION/DISCUSSION/ACTION (Austin Calaman and Michael Hoffman)
14. Open forum/general discussion on the Cross Connection Control Program. INFORMATION/DISCUSSION (Robin Davis)
15. Open forum/general discussion on the net metering legislation update. INFORMATION/DISCUSSION/ACTION (Austin Calaman)
16. Open forum/general discussion on amendments to Agreement with Inframark for the operation of the Howard Seymour Water Reclamation Facility and supporting pump stations, as well as concerning resolution of certain invoices. INFORMATION/DISCUSSION/ACTION (Thomas Panetta, Austin Calaman and Michael Hoffman)
17. Open forum/general discussion on receiving the GHD Long Range Plan Report. INFORMATION/DISCUSSION/ACTION (Tom Panetta, D. Preston Lee P.E. and Austin Calaman)
18. **CALL TO THE PUBLIC:**  
*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*
19. **CALL TO THE PRESS**
20. **Executive Session-** *A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation. 29 Del C § 10004(b)(4). Review executive minutes from April 28, 2021, May 17, 2021, and June 3, 2021.*
21. **Return to open session**
22. **Discussion and action on items from Executive Session, if applicable.**

## **23. ADJOURNMENT**

*The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.*

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**  
*Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.*

**Posted: November 30, 2022 3:00PM**