

**RESOLUTION 2022-03  
CITY FEE SCHEDULE**

WHEREAS, the new fee schedule consolidates all of the fee resolutions that have been created by various departments over the past few years; and

WHEREAS, the intent is to have all fees removed from the Codified Ordinances and placed into a resolution to allow a much quicker and easier process when updating; and

WHEREAS, the City Charter states that in addition to other acts required by State law or by specific provision of this Charter to be done by ordinance, those acts of the City Council which shall be by ordinance are as follows:

- (a) Adopt or amend an administrative code or establish, alter or abolish any City department, office or agency.
- (b) Provide for a fine or other penalty or establish a rule or regulation for violation of which a fine or other penalty is imposed.
- (c) Levy taxes, except as otherwise provided in Article VII with respect to the property tax levied by adoption of the budget.
- (d) Grant, renew or extend a franchise.
- (e) Regulate the rate charged for its services or as a public utility.
- (f) Authorize the borrowing of money.
- (g) Sell or lease or authorize the sale or lease of any asset of the City if its value is equal to or greater than 1/5 of 1% of the assessed value of all real property within the corporate limits.
- (h) Amend or repeal any ordinance previously adopted.
- (i) Change of zone or conditional use of land; and

WHEREAS, the City Charter further states that acts other than those referred to in the preceding may be done either by ordinance or by resolution; and

WHEREAS, though there may be some individual fees remaining in the ordinances, nothing should be duplicated and all fees are properly referenced in the appropriate Chapter of the Code of the City of Milford.

NOW, THEREFORE, Be it Resolved by the City of Milford:

Resolution 2022-03 replaces Resolution 2016-12 (Parks & Recreation), Resolution 2020-04 (Solid Waste), Resolution 2020-23 (Public Works Department), Resolution 2020-24 (Planning), Resolution 2020-43 (Sewer), and Resolution 2020-44 (Water) in their entirety.

**CITY FEE SCHEDULE**

<b>BUILDING INSPECTION AND PERMITTING FEES</b>		
	<i>Description</i>	<i>Fee</i>
Building Permit, Residential, Use groups R3 or R4	New Dwelling Unit	\$50 per 100 heated square feet plus \$13 per 100 unheated square feet
	Interior/Exterior Renovations, Accessory Building, Pool, Deck, Ramp, Solar Panels	\$50 plus \$5 per \$1,000 up to \$1M and \$2 per \$1,000 over \$1M based on cost of project

	Demolition	\$50.00
	Certificate of Occupancy	\$25.00
Building Permit, Other than use groups R3 or R4	New Construction, Commercial Fit-Out, Interior/Exterior Renovations, Footer, Foundation, <b>Wireless Facilities</b>	\$100 plus \$5 per \$1,000 up to \$1M and \$2 per \$1,000 over \$1M based on cost of project
	Sign, Sales/Construction Trailer, Solar Panel	\$50 plus \$5 per \$1,000 up to \$1M and \$2 per \$1,000 over \$1M based on cost of project
	Demolition	\$100.00
	Certificate of Occupancy	\$25.00
Building Permit, Renewal		\$50 or 10% of permit fee, whichever is greater
Violation Fee		\$100 plus the building permit fee or double the normal permit fee, whichever is greater.
Re-inspection		\$50.00
Temporary Certificate of Occupancy		\$50.00
Carlisle Enhancement Fund		1/4 of 1% of heated square feet cost
Police and General Government Facilities Enhancement Fund		3/4 of 1% of heated square feet cost

<b>CODE ENFORCEMENT AND LICENSING FEES</b>		
	<i>Description</i>	<i>Fee</i>
Licensing	Contractors	\$100.00 annually, prorated semi-annually
	Residential Rental Operating	\$50.00 per unit
	Transfer of Rental License	\$50.00 per license
	Peddler, Solicitor, and Transient Merchant	\$50.00 annually, prorated semi-annually
	Business	\$30.00 per location
Inspection	Re-Inspection / Follow Up Inspection	\$50.00
<b>Small Cell Wireless Facility</b>	<b>Right-of-Way License</b>	<b>\$270 annually, per location</b>

<b>ELECTRIC BILLING AND PERMIT FEES</b>	
<i>See City of Milford Code, Appendix B – Electric Tariff</i>	

<b>ELECTRIC DIVISION FEES</b>	
<i>Description</i>	<i>Fee Per Hour</i>
Labor Rate	\$79.37
Pick-Up Truck	\$20.00
Service Truck	\$25.00
Bucket Truck	\$55.00
Digger Derrick	\$65.00
Trencher*	\$55.00
Chipper*	\$35.00

<b>ENGINEERING DIVISION FEES</b>	
<i>Description</i>	<i>Fee Per Hour</i>
Labor Rate-Engineer	\$61.87
Labor Rate-Engineer Tech*	\$60.87

<b>PARKS &amp; RECREATION FEES</b>		
<i>Location</i>	<i>Fee</i>	
	<i>4-Hour Rate (not prorated)</i>	
	<i>Individuals &amp; Non-Profit (501c3) Renters</i>	<i>For Profit Renters</i>
Parks and Pavilions <b>MANDATORY DEPOSIT</b>	\$50.00	\$100.00

Bicentennial Park & Pavilion (Adjacent to Mispillion Riverwalk & NE Front Street Parking Lot)	\$50.00	\$100.00
Memorial Park South (Adjacent to Mispillion Riverwalk behind Calvary United Methodist Church off of SE Front Street & Franklin Streets)	\$75.00	\$150.00
Optional: Basketball Court	\$25.00	\$50.00
Marvel Square Park & Pavilion (Located behind the Milford Parks & Recreation Department at 207 Franklin Street)	\$75.00	\$150.00
Riverwalk Basketball Court (one) (Memorial Park South along the Riverwalk)	\$25.00	\$50.00
Banneker Basketball Court & Park (Banneker School Park off of NW Fourth and North Streets) (Two Courts & Adjacent Green Areas)	\$50.00	\$100.00
<b>All other open park areas must be approved by the Milford Parks and Recreation Department and/or the City of Milford</b>	<b>\$50.00</b>	<b>\$100.00</b>
Meeting Room Fee	Civic-Oriented in Function (non-profit/non-political/non-religious)	\$50.00
		n/a

<b>PLANNING &amp; DEVELOPMENT FEES</b>		
<i>Description</i>		<i>Fee</i>
Major Residential Subdivision / Land Development Plan (up to 25 lots)	Preliminary Plan Review	\$1,750.00 plus \$85.00 per unit/lot
	Final Construction and Record Plan Review	\$3,500.00 plus \$185.00 per unit/lot
Major Residential Subdivision / Land Development Plan (greater than 25 lots)	Preliminary Plan Review	\$3,000.00 plus \$30.00 per unit/lot
	Final Construction and Record Plan Review	\$6,500.00 plus \$85.00 per unit/lot
Minor Subdivision or Lot Line Adjustment (up to 5 lots)	Final Residential	\$300.00 plus \$50.00 per unit
	Final, Other than Residential	\$500.00 plus \$100.00 per unit
	Engineering Construction Review	Fees charged to the City of Milford by engineering consultant, plus 10%
Land Development Plan (up to 9,999 sf of GFA)	Preliminary Plan Review	\$2,000.00 plus \$75 per 1K SF of GFA
	Final Construction and Record Plan Review	\$3,000.00 plus \$50 per 1K SF of GFA
Land Development Plan (10,000 sf to 50,000 sf of GFA)	Preliminary Plan Review	\$2,500.00 plus \$30 per 1K SF of GFA
	Final Construction and Record Plan Review	\$4,000.00 plus \$50 per 1K SF of GFA
Land Development Plan (greater than 50,000 sf of GFA)	Preliminary Plan Review	\$3,500.00 plus \$10 per 1K SF of GFA
	Final Construction and Record Plan Review	\$5,000.00 plus \$40 per 1K SF of GFA
Conditional Use or Amendment to a Conditional Use		\$700.00
Zoning Map Amendment/Comprehensive Plan Amendment		\$1,000.00 plus \$100.00 per acre
Zoning Code Amendment Request		\$700.00
Annexation	Residential, less than 2 acres	\$700.00
	Residential, 2+ acres	\$1,000.00 plus \$100.00 per acre
	Other than Residential	\$2,500.00 plus \$500.00 per acre
Variance(s)	1-3 variances	\$300.00
	4-6 variances	\$400.00
	7+ variances	\$500.00
Board of Adjustment Hearing (no variance)		\$300.00
Subdivision Agreement		\$2,500.00
Zoning Verification Letter		\$20.00
Certificate of Use		\$75.00
Legal Interpretation of Subdivision or Zoning Code		Cost of legal services provided plus 10% administration fee
Street or Alley Closing		\$300.00
Application Resubmission or Rescheduling Fee		\$200.00
Professional Service Fees (including but not limited to Legal Fees, Engineering Review Fees)		Fees charged the City of Milford, plus 10%; Billed as encumbered.

Incomplete/Resubmission/Re-review Engineering Fee	\$1,000.00
Transfer of Development Rights (TDR) Credit	\$3,000 per dwelling unit
Engineering Construction Inspection	4% of Construction Costs for all infrastructure to be owned, operated and maintained by the City of Milford.
ENGINEERING REVIEW: At the time of filing an application for plan review, the applicant shall submit to the City the fees required to cover the engineering plan review in accordance with the adopted Fee Schedule listed in this Resolution. Incomplete submissions, plans that have changed significantly from a prior submission, or plan submissions that fail to adequately address mandated requirements may be charged an additional fee as determined by the City Manager in order to cover expenses associated with the additional cost for the engineering review.	

SEWER BILLING FEES							
Description		Fee Per Month	Fee Per Month effective 07/01/2020	Fee Per Month effective 07/01/2021	Fee Per Month effective 07/01/2022	Fee Per Month effective 07/01/2023	Fee Per Month effective 07/01/2024
Usage Fee; In-City Users	0-1,000 gallons of metered water consumption	\$10.00	\$10.49	\$11.00	\$11.54	\$12.11	\$12.70
	Over 1,000 gallons of metered water consumption, per 1,000 gallons	\$2.78	\$2.92	\$3.06	\$3.21	\$3.37	\$3.53
	Kent County Sewer Treatment	As determined by Kent County	As determined by Kent County	As determined by Kent County	As determined by Kent County	As determined by Kent County	As determined by Kent County
Usage Fee; Out-of-City Users	0-1,000 gallons of metered water consumption	\$15.00	\$15.74	\$16.51	\$17.31	\$18.16	\$19.05
	Over 1,000 gallons of metered water consumption, per 1,000 gallons	\$4.17	\$4.37	\$4.59	\$4.81	\$5.05	\$5.30
	Kent County Sewer Treatment	As determined by Kent County	As determined by Kent County	As determined by Kent County	As determined by Kent County	As determined by Kent County	As determined by Kent County
Late Utility Payment		1.50%	1.50%	1.50%	1.50%	1.50%	1.50%

SEWER MISC FEES	
Description	Fee
Penalties & Fines	Not less than \$100 nor more than \$1,000 plus cost of prosecution

SEWER PERMITTING FEES		
Description	Fee	
Sewer Utility Permit	\$10.00	
Sewer Tap/Connection	Actual City cost	
Sewer Inspection	\$35 per inspection	
Sewer Re-inspection	\$50.00 per inspection	
Impact Fee, Kent County	As determined by Kent County, per EDU	
Impact Fee, City	\$1,561 per EDU	Effective July 1, 2019
	\$1,623 per EDU	Effective July 1, 2020
	\$1,688 per EDU	Effective July 1, 2021
	\$1,756 per EDU	Effective July 1, 2022
	\$1,826 per EDU	Effective July 1, 2023
	\$1,899 per EDU	Effective July 1, 2024

	\$1,975 per EDU	Effective July 1, 2025
	\$2,054 per EDU	Effective July 1, 2026
	\$2,136 per EDU	Effective July 1, 2027
Aid-in-Construction Fee Route 30 Pump Station	N/A	N/A
	\$1,598 per EDU	Effective July 1, 2020
	\$1,662 per EDU	Effective July 1, 2021
	\$1,729 per EDU	Effective July 1, 2022
	\$1,798 per EDU	Effective July 1, 2023
	\$1,870 per EDU	Effective July 1, 2024
	\$1,944 per EDU	Effective July 1, 2025
	\$2,022 per EDU	Effective July 1, 2026
	\$2,103 per EDU	Effective July 1, 2027
<u>Aid-in-Construction Fee Shawnee Acres Pump Station</u>	<u>N/A</u>	<u>N/A</u>
	<u>N/A</u>	<u>N/A</u>
	<u>\$771 per EDU</u>	<u>Effective January 1, 2022</u>
	<u>\$802 per EDU</u>	<u>Effective July 1, 2022</u>
	<u>\$834 per EDU</u>	<u>Effective July 1, 2023</u>
	<u>\$868 per EDU</u>	<u>Effective July 1, 2024</u>
	<u>\$902 per EDU</u>	<u>Effective July 1, 2025</u>
	<u>\$939 per EDU</u>	<u>Effective July 1, 2026</u>
	<u>\$976 per EDU</u>	<u>Effective July 1, 2027</u>

SOLID WASTE FEES							
Description		Fee Per Month	Fee Per Month effective 07/01/2020	Fee Per Month effective 07/01/2021	Fee Per Month effective 07/01/2022	Fee Per Month effective 07/01/2023	Fee Per Month effective 07/01/2024
Trash, Recycle, Yard Waste Collection	Residential, per unit	\$26.00	\$27.05	\$28.15	\$29.30	\$30.50	\$31.75
	Non-Residential, per unit	\$26.00	\$27.05	\$28.15	\$29.30	\$30.50	\$31.75
	Multi-Unit Rental Complex, 95-gallon, Weekly Collection, per unit	\$25.00	\$27.05	\$28.15	\$29.30	\$30.50	\$31.75
	Multi-Unit Rental Complex, 3 CY, Weekly Collection, per unit	\$150.00	\$175.00	\$200.00	\$200.00	\$200.00	\$200.00
	Multi-Unit Rental Complex, 3 CY, Twice Weekly Collection, per unit	\$300.00	\$320.65	\$370.65	\$370.65	\$370.65	\$370.65
Bulk/Brush Collection	First & Second Request in 12 Months	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Third & After Request in 12 Months	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Additional Container	Trash, each	\$5.00	\$5.25	\$5.50	\$5.75	\$6.00	\$6.25
	Recycle, each	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Yard Waste, each	\$3.00	\$3.50	\$3.75	\$4.00	\$4.25	\$4.50
<i>Description</i>					<i>Fee</i>		
Deposit, Rental Unit					\$100.00		
At-Door Collection	Commercial, per month					\$10.00	
	Special Assistance, per month					\$0.00	
Missed Collection	First Request					\$0.00	
	After First Request Through 12 Months, per collection					\$25.00	
Special Collection Request, per collection					\$25.00		
Container Left Curbside After Collection Day, per day					\$5.00		
Temporary Suspension of Collection	Container Removal					\$35.00	
	Container Return					\$35.00	
	Account Reconciliation					\$100.00	

SOLID WASTE PERMITTING FEES		
Description		Fee
Private Hauler	License	\$150.00 per year
	Vehicle Registration	\$250.00 per truck, per year

STREETS AND UTILITIES DIVISION FEES	
Description	Fee Per Hour
Labor Rate	\$70.19
Pick-Up Truck	\$20.00
Service Truck	\$25.00
Backhoe	\$30.00
Excavator	\$20.00
Jetter/Vac	\$100.00
Loader	\$45.00
Jetter/Vac Trailer*	\$45.00
Sweeper Truck	\$75.00
Dump Truck	\$55.00
Chipper*	\$35.00

WATER BILLING FEES								
Description		Fee Per Month	Fee Per Month effective 07/01/2021	Fee Per Month effective 07/01/2022	Fee Per Month effective 07/01/2023	Fee Per Month effective 07/01/2024	Fee Per Month effective 07/01/2025	
Usage Fee; Residential; In-City Users	0 gallons of metered water	\$3.25	\$3.38	\$3.52	\$3.66	\$3.80	\$3.95	
	1-4,000 gallons of metered water consumption, per 1,000 gallons	\$3.25	\$3.38	\$3.52	\$3.66	\$3.80	\$3.95	
	4,001-8,000 gallons of metered water consumption, per 1,000 gallons	\$3.50	\$3.64	\$3.79	\$3.94	\$4.09	\$4.26	
	Over 8,000 gallons of metered water consumption, per 1,000 gallons	\$4.00	\$4.16	\$4.33	\$4.50	\$4.68	\$4.87	
Usage Fee; Residential Out-of-City Users	0 gallons of metered water	\$3.25	\$3.38	\$3.52	\$3.66	\$3.80	\$3.95	
	1-4,000 gallons of metered water consumption, per 1,000 gallons	\$4.88	\$5.08	\$5.28	\$5.49	\$5.71	\$5.94	
	4,001-8,000 gallons of metered water consumption, per 1,000 gallons	\$5.25	\$5.46	\$5.68	\$5.91	\$6.14	\$6.39	
	Over 8,000 gallons of metered water consumption, per 1,000 gallons	\$6.00	\$6.24	\$6.49	\$6.75	\$7.02	\$7.30	
Usage Fee; Commercial	≤1" meter	Up to 10,000 gallons	\$32.50	\$33.80	\$35.15	\$36.56	\$38.02	\$39.54
		10,001-31M gallons, per 1,000 gallons	\$2.60	\$2.70	\$2.81	\$2.92	\$3.04	\$3.16
		Over 31M gallons, per 1,000 gallons	\$3.25	\$3.38	\$3.52	\$3.66	\$3.80	\$3.95

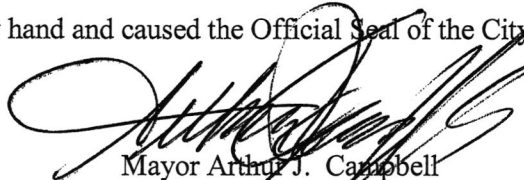
1.25" meter	Up to 15,000 gallons	\$48.75	\$50.70	\$52.73	\$54.84	\$57.03	\$59.31
	15,001-31M gallons, per 1,000 gallons	\$2.60	\$2.70	\$2.81	\$2.92	\$3.04	\$3.16
	Over 31M gallons, per 1,000 gallons	\$3.25	\$3.38	\$3.52	\$3.66	\$3.80	\$3.95
1.5" meter	Up to 25,000 gallons	\$81.25	\$84.50	\$87.88	\$91.40	\$95.05	\$98.85
	25,001-31M gallons, per 1,000 gallons	\$2.60	\$2.70	\$2.81	\$2.92	\$3.04	\$3.16
	Over 31M gallons, per 1,000 gallons	\$3.25	\$3.38	\$3.52	\$3.66	\$3.80	\$3.95
2" meter	Up to 50,000 gallons	\$162.50	\$169.00	\$175.76	\$182.79	\$190.10	\$197.71
	50,001-31M gallons, per 1,000 gallons	\$2.60	\$2.70	\$2.81	\$2.92	\$3.04	\$3.16
	Over 31M gallons, per 1,000 gallons	\$3.25	\$3.38	\$3.52	\$3.66	\$3.80	\$3.95
3" meter	Up to 125,000 gallons	\$406.25	\$422.50	\$439.40	\$456.98	\$475.26	\$494.27
	125,001-31M gallons, per 1,000 gallons	\$2.60	\$2.70	\$2.81	\$2.92	\$3.04	\$3.16
	Over 31M gallons, per 1,000 gallons	\$3.25	\$3.38	\$3.52	\$3.66	\$3.80	\$3.95
4" meter	Up to 300,000 gallons	\$975.00	\$1,014.00	\$1,054.56	\$1,096.74	\$1,140.61	\$1,186.24
	300,001-31M gallons, per 1,000 gallons	\$2.60	\$2.70	\$2.81	\$2.92	\$3.04	\$3.16
	Over 31M gallons, per 1,000 gallons	\$3.25	\$3.38	\$3.52	\$3.66	\$3.80	\$3.95
6" meter	Up to 800,000 gallons	\$2,600.00	\$2,704.00	\$2,812.16	\$2,924.65	\$3,041.63	\$3,163.30
	800,001-31M gallons, per 1,000 gallons	\$2.60	\$2.70	\$2.81	\$2.92	\$3.04	\$3.16
	Over 31M gallons, per 1,000 gallons	\$3.25	\$3.38	\$3.52	\$3.66	\$3.80	\$3.95
8" meter	Up to 1.2M gallons	\$3,900.00	\$4,056.00	\$4,218.24	\$4,386.97	\$4,562.45	\$4,744.95
	1.21M-31M gallons, per 1,000 gallons	\$2.60	\$2.70	\$2.81	\$2.92	\$3.04	\$3.16
	Over 31M gallons, per 1,000 gallons	\$3.25	\$3.38	\$3.52	\$3.66	\$3.80	\$3.95
10" meter	Up to 1.6M gallons	\$5,200.00	\$5,408.00	\$5,624.32	\$5,849.29	\$6,083.26	\$6,326.60
	1.61M-31M gallons	\$2.60	\$2.70	\$2.81	\$2.92	\$3.04	\$3.16
	Over 31M gallons, per 1,000 gallons	\$3.25	\$3.38	\$3.52	\$3.66	\$3.80	\$3.95
12" meter	Up to 2M gallons	\$6,500.00	\$6,760.00	\$7,030.40	\$7,311.62	\$7,604.08	\$7,908.24
	2.1M-31M gallons, per 1,000 gallons	\$2.60	\$2.70	\$2.81	\$2.92	\$3.04	\$3.16

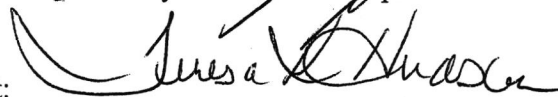
	Over 31M gallons, per 1,000 gallons	\$3.25	\$3.38	\$3.52	\$3.66	\$3.80	\$3.95
Description		Fee					
Temporary Water Usage		\$50.00 per day, plus \$4.00 per 1,000 gallons, per month					
Fire Line/Hydrant, Private Availability		\$15.00 per month					
Late Utility Payment		1.50% per month					
Water Tampering		\$250.00 per occurrence					
Water Account Set Up		\$50.00 each					
Water Service Re-connection		\$50.00 per occurrence					
Service Call; during normal business hours		\$50.00 per occurrence					
Service Call; after normal business hours		\$100.00 per occurrence					
Water Meter Testing		\$100.00 per occurrence					

WATER MISC FEES	
Description	Fee
Penalties & Fines	Not less than \$50 nor more than \$1,000 plus cost of prosecution

WATER PERMITTING FEES		
Description	Fee	
Water Tap/Connection Permit	\$10.00	
Water Tap/Connection	Actual City cost	
Water Line Installation	Actual City cost, plus 10%	
Water Line Inspection	\$35.00	
Water Line Re-inspection	\$50.00	
Water Meter	Residential, 1"	\$200.00
	Commercial, 1"	\$350.00
	Over 1"	Calculated on individual basis
Water Meter Installation	\$35.00	
Fire Line	2" line size	\$2,500
	4" line size	\$3,000
	6" line size	\$3,500
	8" line size	\$4,000
	10" line size	\$6,000
Impact Fee, Irrigation	Equal to current City Impact Fee	
Impact Fee, City	\$2,954 per EDU	Effective July 1, 2019
	\$3,072 per EDU	Effective July 1, 2020
	\$3,195 per EDU	Effective July 1, 2021
	\$3,323 per EDU	Effective July 1, 2022
	\$3,456 per EDU	Effective July 1, 2023
	\$3,594 per EDU	Effective July 1, 2024
	\$3,738 per EDU	Effective July 1, 2025
	\$3,887 per EDU	Effective July 1, 2026
\$4,043 per EDU	Effective July 1, 2027	

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Milford to be affixed this 25th day of April 2022.

  
 Mayor Arthur J. Campbell

Attest:   
 City Clerk Teresa K. Hudson