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**Resolution No. 22-004**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BOARD OF  
PUBLIC WORKS OF THE CITY OF LEWES ESTABLISHING A  
COMPILATION OF POLICIES**

**WHEREAS**, Section 4.1, *among other provisions*, of the Charter for the Board of Public Works of the City of Lewes (the "Lewes BPW"), being Chapter 10, Volume 77, Laws of Delaware, as amended (the "Lewes BPW Charter"), grants the Lewes BPW authority, responsibility, supervision, and control over current or future utility systems established within the Lewes BPW Service Area;

**WHEREAS**, the Board of Directors of the Lewes BPW (the "Board") has previously adopted numerous policies that impact various aspects of Lewes BPW authority, responsibility, supervision, and control over its utility systems, including electric, water, sewer, and stormwater rates, pension plans, financial services, impact fees, and other rules and regulations;

**WHEREAS**, the Lewes BPW provides access to over 114 previously adopted policies and resolutions on its website, some of which date back to 1903; however, there currently is no comprehensive document that incorporates all policies into one resource;

**WHEREAS**, the Board recognizes that having numerous policies located within different documents and in different locations can make it difficult for ratepayers and interested parties to follow and for the Lewes BPW to enforce; and

**WHEREAS**, the Board deems it in the best interest of the ratepayers to incorporate, and where appropriate update, many current Lewes BPW policies and practices into one resource, and to supersede and replace policies and practices inconsistent with the same, with the intention of providing a convenient, accessible, and comprehensive document for ease of future reference.

**NOW THEREFORE, BE IT RESOLVED** BY THE BOARD OF DIRECTORS OF THE LEWES BOARD OF PUBLIC WORKS, IN SESSION MET THIS 29TH DAY OF JUNE, 2022, THAT:

**Section 1.** The *Board of Public Works of the City of Lewes: Policies* (the "Official Policies") attached hereto as Exhibit A is hereby adopted and approved by the Board.

**Section 2.** All Resolutions, official determinations, policies, or parts thereof previously adopted or approved by the Lewes BPW or any of its agents, employees, or officials that are in conflict with the Official Policies are hereby repealed to the extent inconsistent herewith.

**Section 3.** Any person or entity seeking an exception to the Official Policies must seek the Board's approval prior to acting on said exception.


47           **Section 4.**     This Resolution will take effect immediately upon its adoption by the Board  
48 of Directors of the Lewes Board of Public Works.

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50 Adopted by the Board of Directors  
51 Of the Lewes Board of Public Works

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55           I, D. Preston Lee, P.E., Secretary of the Board of Public Works of the City of Lewes, do  
56 hereby certify that the foregoing is a true and correct copy of the Resolution passed by the Board  
57 of Directors of the Lewes BPW at its meeting on June 29, 2022, at which meeting a quorum was  
58 present and voting throughout and the same is still in full force and effect.

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Secretary