



## **General Managers Report**

August of 2021 was definitely a unique month with Darrin Gordon officially moving on to his new position with the Hannibal Board of Public Works and also with the appointment of Austin Calaman, myself, as General Manager. We have plenty of projects going on and all continue to move forward with the help of staff, GMB, etc... We are also keeping an eye on the COVID-19 situation within the State. I've had conversations with Ann Marie to make sure were both in the loop if anything changes procedurally with our organizations.

### **Meetings Attended/Significant Events**

- Met with Ann Marie to have the "No Wipes in the Pipes" insert included in City Newsletter
- Leak Detection report is complete and only minor leaks were found. Most of the leaks are fire hydrants and we will start working towards repairing them.
- Charlie O'Donnell, Scott Getchell and I met with Inframark to review current capital upgrades and also plan for future upgrades.
- Had a meeting with Tim Ritzert, Andrew Williams, Sumner Crosby and Earl Webb discussing a multitude of items including impact fees, sea level rise, etc...
- Met with Charlie O'Donnell and Josh Elliot to review possible projects that could be expedited using grant money.
- Attended the City Council workshop on ARPA funds.
- Had a meeting with Kris Keller and Mike Sutherland on our insurance renewal.
- Had our monthly BPW/City meeting with Pres Lee, Mayor Becker and Anne Marie.
- Attended the Lodge at Historic Lewes progress meeting.
- Attended the Clean Water and Drinking Water workshop.
- Had a progress meeting with Kris Keller and Sharon Shexton along with RKL regarding our Handbook revisions.
- Had a meeting to discuss public outreach with Sharon Sexton and Richard Nichols.
- Met with UBS, Earl Webb and Richard Nichols to review our investments.
- Water staff attended DRWA conference in Harrington.
- Advertised for new Water Operator/Technician.
- Advertised for Assistant GM.
- Attended DEMEC Board meeting.
- Attended Mayor and City Council meeting.



## **Board Calendar 2021-2022**

### **Agenda Items for consideration**

#### **2021**

**September-** Hydrant Flushing Flyer (October 8<sup>th</sup> and 9<sup>th</sup>), RKL Handbook, DEMEC Annual Meeting

**October-** Household Hazardous Waste, Quarterly Financial Review

**November/December-** Fire Department Donation

#### **2022**

**January-** Budget Discussions (Capital/O&M)

**February-** Strategic Planning review and new goals

**March-** Approval of O&M and Capital Budget, Financial Review

**April-** Possible Rate Changes

**May-** Election (Mayor)

**June-** Project Review, APPA National Conference

**July-** Audit Presentation, First Quarter Financial Review

**August-** Audit Acceptance