

The regular meeting of the Board of Public Works was held in the Office of the General Manager on Monday night, October 1, 1962 at 8 o'clock.

Members Present: Messrs. Perry Burton, Clayton Ellis, D. H. C. Littleton, William T. Manning and Dr. G. M. Wiltbank

Pres. Manning Presiding:

1. The minutes of the September 24, 1962 meeting were read and discussed.
The minutes were approved as read.

Motion: Mr. Littleton - Seconded: Mr. Ellis

	<u>Yea</u>	<u>Nay</u>
Mr. Littleton	x	
Mr. Ellis	x	
Mr. Burton	x	
Dr. Wiltabnk	x	

2. A copy of a Resolution creating, under certain conditions, leaves of absence for a specified period together with benefits during such periods, which had been prepared by the Board's attorney was read and discussed.

The Resolution was prepared from a rough draft which had been recommended by Mr. Burton during a previous meeting and unanimously approved by the Board.

A copy of the Resolution and the manner in which it was adopted will be recorded with the minutes of this meeting.

3. President Manning reported on the meeting held with Mr. William Craig and the Insurance Company Representatives in regard to Pension Plans for employees.

The report and recommendation of a plan which was submitted at the meeting was passed around for the members to study.

President Manning was of the opinion that this plan was too costly to both the Board of Public Works and the employees.

Pres. Manning reported that another meeting with Mr. Craig would be held in the evening so all members could attend. Mr. Craig and the insurance representatives will have more plans to submit at this meeting.

4. Requirements for local plumbers, or others, to acquire a license to do plumbing work in the Town of Lewes was discussed.

Any plumber or plumbing company who now holds a license to practice his or their trade in Rehoboth may qualify for license in Lewes without taking an examination.

Motion: Mr. Burton - Seconded: Dr. Wiltbank

	<u>Yea</u>	<u>Nay</u>
Dr. Wiltbank	x	
Mr. Burton	x	
Mr. Littleton	x	
Mr. Ellis	x	

5. A discussion was held in regard to the selection of (2) two plumbers to serve on the Examining Board with two (2) members of the Board of Public Works and the General Manager.

Mr. Richard Dennis and Mr. Joseph Hoenen are to serve, subject to acceptance, on the Examining Board with two Board Members and the General Manager.

Motion: Dr. Wiltbank - Seconded: Mr. Burton

	<u>Yea</u>	<u>Nay</u>
Mr. Burton	x	
Mr. Littleton	x	
Dr. Wiltbank	x	
Mr. Ellis	x	

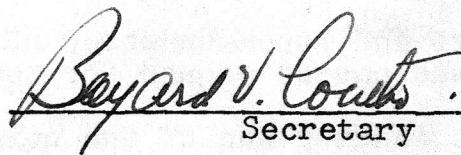
6. Dr. Wiltbank reported that Dr. James Beebe, Jr. thought that physical examinations for new job applicants and the present employees would be a good idea.

Dr. Beebe would require a list of all new job applicants and the present employees so they could be notified when to come to the Clinic for a physical examination.

He stated he would send a report on each physical examination to the Board.

Dr. James Beebe, Jr. is to be contacted by Dr. Wiltbank about the examination reports before any action is taken in this matter.

There being no further business, the meeting was adjourned at 10:10 o'clock.


Secretary

**RESOLUTION CREATING UNDER CERTAIN CONDITIONS LEAVES
OF ABSENCE FOR A SPECIFIED PERIOD TOGETHER WITH
BENEFITS DURING SUCH PERIOD**

Mr. Burton moved the adoption of the following Resolution.

BE IT RESOLVED by the Board of Public Works that any employee whom the Board, after considering any medical reports and other evidence, has determined is under a physical or mental disability and is unable to engage in substantial gainful employment and who has been in the employ of the Board of Public Works for a period of at least two (2) years prior to any such determination shall be entitled to a leave of absence with sick benefits equivalent to one-half his former salary or wage together with any earned salary and accumulated vacation pay, if any, and payment of any life insurance premiums paid by the Board and payment of all Blue Cross or other group hospitalization premiums paid by the Board, for a period not to exceed six (6) months from the date of the determination by the said Board at the conclusion of which if the said employee is unable to return to work, all benefits shall cease.

The foregoing Resolution having been duly seconded by Mr. Ellis, it was unanimously passed with Messrs. Burton, Ellis, Littleton and Wilbank voting for the Resolution and no one voting against it.