



# The General Manager's Report

## January 2020

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- As Chair of the DEMEC Executive Committee, held meetings for same. Attended Regular DEMEC Board Meetings.
- Attended meeting with GMB, Admirals Chase representatives and Showfield representatives to settle waterline loop location question.
- Met with Efficiency Smart representatives for the kickoff of the efficiency program with DEMEC.
- Met with GMB, and Teal Construction representative for the discussion to advance the water and sewer project.
- Met with Mayor and City Manager on a meeting and January phone call with Chesapeake gas to review progress to install natural gas in Lewes.
- Met with citizens over concerns of the BPW/City relationship.
- Met with Specialty Pipe Services for the Wastewater Treatment Plant out fall lining project. It has been completed with great success. The restoration work will be completed in spring when planting will be effective.
- Cianbro Construction has completed the construction of the beauty fence at the "Blue House" property for the laydown area that Cianbro is using for the completion of the Savannah Bridge work.
- Met with State Parks representative to advance the possible agreement for the BPW to serve the state park sewer service.
- Staff have had numerous training events with NISC staff for the new Customer Service software implementation.
- Met with GMB and Century Engineering, DelDot representatives on the proposed Savannah Road and the bridge paver installation.
- Attended meeting D. Preston Lee, P.E. and the utility manager of Rehoboth for lessons learned and possible collaborations in the future.
- Several communications with the owner of property at Savannah and Cape Henlopen Drive for information and proposed development at same.
- Attended Mariners Retreat progress meeting.
- Met with DNREC Secretary Gavin, and multiple times with White Marsch representatives, Suez representatives due to the bypass pumping of the WWTP.
- Attended Savannah Place Final Inspection and walk through.



## **Board Calendar 2020-2021**

### **Agenda items for consideration**

April	Annual financial report
May	Officers assignments
June	Project updates
July	First quarter review (April, May, June)
August	Review draft yearend audit financial report efforts
September	Accept annual financial audit for year ended March 31 DEMEC annual meeting
October	Capital Budget Review
November/December	Lewes Fire Department donation
<b>2020</b>	
January	Strategic Workshop planned- early Feb meeting
February	Budget presented after board workshop
March	Approval of the 2020-21 O&M Budget and 2020-24 Capital Budget