

The General Manager's Report

November/December 2018

- Attended the following regular meetings
 - DEMEC Executive Committee Meeting
 - DEMEC Board Meeting
- Met with Rick Quill and Bill Huntley to discuss major subdivision at Anglers and Market.
- Attended meeting with Matt Grabowski, Steve Smailer and Ann Marie Townsend on water/Stormwater/source water protection issues.
- Held meeting with citizens of Savannah Place Sewer to discuss further requests of them to reduce their responsibilities in the project.
- Conference call with AECOM and State Park officials to discuss the connection of the Park to Lewes BPW sewer.
- Attended a webinar on Cyber security and IT issues.
- Met with Doug Spellman and other representatives of the American Legion about the hanging of military veterans' posters on BPW power poles.
- Attended Lewes Tax Ditch meeting.
- Held a progress meeting Randy Burton, WJV Construction for the Mariners Retreat and Highland Acres Tax Ditch progress.
- Attended Fishers Cove developers meeting to discuss utilities requirements.
- Held a Harbor Point Preconstruction meeting.
- Met with Ken Burnham Jr., GMB engineers, State DNREC finance officials to discuss options for the water and sewer utilities in Donovan Smith MHP.
- Held a meeting with DELDOT Sussex County officials, GMB engineers and staff to discuss Pilottown Road renewal and permitting.
- Attended monthly meeting with Mayor Becker, City Manager Ann Marie Townsend and Board President D. Preston Lee, P.E.
- Met with William Valicka, WJV construction to discuss RPR work at Mariners Retreat.
- Met with Hans Medlarz for development of the County/BPW connection agreement.
- Held Harbor Point Progress meeting #1.
- Attended EnergyCon conference with Austin Calaman and Tom Pannetta.
- Met with Dave Downs Pat Sims, Tom Pannetta and Austin Calaman on the proposal of an Electric system study.
- Staff meeting for safety and employee retirement education.
- Held Strategic Planning workshop
- Final Walk through of Tennessee Ave.
- Attended meeting for the parking lot renewal of Beach 1 and 2, and street light replacement.
- Front Street/Savannah and 1812 parking lot project restart progress meeting.

Board Calendar 2018-19
Agenda items for consideration

April Approval of the 2018-19 to 2022-23 Capital Budget

May Swearing in of officers
Officers assignments

June Review draft yearend audit financial report efforts

July Accept annual financial audit for year ended March 31
First quarter review (April, May, June)

August Projects review

September DEMEC annual meeting

October Six-month financial review- ended September 30

November/December
Lewes Fire Department donation

2019

January Special budget/Strategic Planning

February Budget presented after board workshop
3rd Quarter financial report ended for December 31

March Budget adoption