

The General Manager's Report

July 2018

- Attended the following regular meetings
 - DEMEC Executive Committee Meeting
 - DEMEC Board Meeting
- Attended meeting with Paul Jesson of Potomac Engineering to coordinate 69 KV switch replacement.
- Received Code Red training in conjunction with the City of Lewes.
- Met with DeIDOT representatives, GMB, Teal and City officials to discuss the Front Street, Savannah Road and DeIDOT Bridge project coordination and timing.
- Met with Sam Schlegel of Tidewater to discuss projects needed to support the WWTP and lift stations operations and maintenance.
- Attended webinar with Austin Calaman and Kris Keller on Energy Information Administration reporting.
- Held multiple phone with our portal administrators, Zed, and Blue Ocean to improve service and issue responsiveness with Austin Calaman and Josh Gritton.
- Met with Jerry Esposito of Tidewater, his staff, Preston Lee and Austin Calaman to discuss the CPCNs for areas outside of the BPW current CPCN.
- Met with the County Engineer, Hans Medlarz, GMB engineers to discuss the possible sewer service in the Old Orchard and New Road area.
- Held a renewal meeting with Mike Sutherland of HMS, - Selective insurance, Tom Owen to discuss the BPW insurance coverage.
- Met with Preston Lee to discuss questions about the Energy Efficiency offering of the DSEU.
- Met with Preston Lee, Ann Marie Townshend, and Mayor Ted Becker to coordinate projects and efforts between the City and the BPW.
- Attended Mariners Retreat and Tax Ditch progress meetings.
- Met with Frosty McDaniels on the Highland Acres tax ditch.
- Held project review with Austin Calaman, Charlie O'Donnell and Vince Luciani of GMB.
- Met with Dan McGrevey and Jason Palkowitz, GMB engineers to discuss sewer and water services in the Groome Church property.
- Met with Tim Reath- UBS for a review of our reserve fund.

Board Calendar 2018-19
Agenda items for consideration

April	Approval of the 2018-19 to 2022-23 Capital Budget
May	Swearing in of officers Officers assignments
June	Review draft yearend audit financial report efforts
July	Accept annual financial audit for year ended March 31 First quarter review (April, May, June)
August	Projects review
September	DEMEC annual meeting
October	Second quarter financial report (July, August, September) Six-month financial review- ended September 30 Current Project Review
November/December	Lewes Fire Department donation
2019	
January	Special budget/Strategic Planning
February	Budget presented after board workshop 3 rd Quarter financial report ended for December 31
March	Budget adoption