

The General Manager's Report

March 2018

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- Attended the following regular meetings
 - Mayor and City Council meeting
 - Attended meeting with Sussex County, GMB, George and Lynch Construction for project progress and review for Gills Neck Road and County Connection.
 - Attended Delaware State Revolving Fund Workshop.
 - Held BPW Strategic Workshop.
 - Held multiple meeting with Randy Burton for the preconstruction for Highland Acres Tax ditch project and Mariners Retreat project.
 - Met with GMB, Vince Luciani, Charlie O'Donnell for Donovan Smith and Savannah Place Project.
 - Attended City of Lewes Mitigation Meeting.
 - Preplanned and attended the Sussex County Water Contamination Tabletop Exercise. Lewes BPW was the key player.
 - Met with Jerry Esposito, Tidewater for discussion of the CPCN for water services.
 - Attended the Public Service Commissions meeting with Robert Kennedy and Michael Hoffman to voice opposition to Tidewater encroachment into the two-mile service area of the BPW.
 - Met with State DNREC finance employees to secure the Savannah Place financing.
 - Met with City Manager and Mayor Becker to discuss City capital projects for coordination.
 - Met with Ray Ebaugh, Jeff Deats of Whitmarsh for the review of the WWTP operations and Tieder integrator for discussion of computer needs.
 - Met with DelDot for preconstruction meeting on Front Street and curbing issues.
 - Met with Tim Reath, Jack Leshner and Preston Lee on the BPW reserve fund activity.
 - Attended meeting with Baywood Greens lift Station manager on a new technology for lift station construction.
 - Met repeatedly with Teal for both construction update meetings and onsite for progress review.
 - Met repeatedly with George and Lynch for both construction update meetings and onsite for progress review.
 - Held meetings with DPL representatives, Harry Lis - electrical engineer and staff to prepare for the installation of breaker at the DPL metering station.
 - Held interviews for positions in the water/wastewater department with Austin Calaman, Emmett Foraker and Kristina Keller as interviewers.

Board Calendar 2018-19
Agenda items for consideration

April	Financial report for year ended March 31, 2017 Safety award
May	Swearing in of officers Officers assignments
June	Receive draft yearend audit financial report
July	Accept annual financial audit for year ended March 31 First quarter review (April, May, June)
August	Projects review
September	DEMEC annual meeting
October	Second quarter financial report (July, August, September) Six-month financial review- ended September 30 Current Project Review
November/December	Lewes Fire Department donation
2018	
January	Special budget/Strategic Planning
February	Budget presented after board workshop 3 rd Quarter financial report ended for December 31
March	Budget adoption