

# BOARD OF PUBLIC WORKS

## *Vision*

The Board of Public Works exists to improve the quality of life of the customers we serve.

## *Mission*

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

## **Regular Meeting September 28, 2016 4:00 p.m. City Hall 114 E Third Street Agenda**

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

### Board Members

*C. Wendell Alfred*

*D. Preston Lee, P.E.*

*Jack Leshner*

*A. Thomas Owen*

*Robert J. Kennedy, III*

### Ex-Officio Members

*Theodore Becker, Mayor*

*Darrin Gordon, General Manager*

*Glenn C. Mandalas, Legal Council*

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

4. CONSENT AGENDA

- a) Receive the General Manager Monthly Report
- b) Receive Severn Trent Report for August 2016
- c) Receive President Report
- d) Receive Vice-President Report
- e) Receive Secretary Report, Approve Regular Minutes August 24, 2016
- f) Receive Treasurer Report
- g) Receive Asst. Treasurer Report

5. Open forum/general discussion to award the contract to the qualified bidder for the Water Tank rehabilitation project. INFORMATION/ DISCUSSION/ACTION (D. Gordon, Charlie O'Donnell, GMB)

6. Open forum/general discussion to award the contract to the qualified bidder for the Adams Avenue project. INFORMATION/ DISCUSSION/ACTION (D. Gordon, Charlie O'Donnell, GMB)

7. Open forum/general discussion for approval to enter into an agreement with Sussex County for an interconnection to facilitate effluent treatment for county residents. INFORMATION/ DISCUSSION/ACTION (D. Gordon)

8. Open forum/general discussion for an agreement to participate with Sussex County for the disposal of Bio solids from the Howard Seymour WWTP. INFORMATION/ DISCUSSION/ACTION (D. Gordon)

9. Open forum/general discussion of a new Capital Project to coordinate with the City of Lewes resurfacing of McFee Street. INFORMATION/ DISCUSSION/ACTION (D. Gordon)

10. Open forum/general discussion and review of Resolution 09-002. INFORMATION/ DISCUSSION/ACTION (D. Gordon, R. Kennedy)
11. Open forum/general discussion for consideration of Tim Reath, UBS to become Broker of Record for the BPW Defined Benefits retirement plan and employ 457 plan. INFORMATION/ DISCUSSION/ACTION (D. Gordon)
12. Open forum/general discussion on current developments where well drilling in municipal certificates of public convenience and necessity (CPCN) where home rule was unsupported. INFORMATION/ DISCUSSION/ACTION (D. Gordon)
13. Open forum/general discussion of the application for grant regarding GIS and Asset Management. INFORMATION/DISCUSSION/ACTION (D. Gordon, A. Calaman)
14. Open forum/general discussion of the Cost of Service rate study by Utility Financial Solutions, LLC. INFORMATION/ DISCUSSION/ACTION (D. Gordon)
15. Open forum/general discussion of the October BPW workshop. INFORMATION/ DISCUSSION/ACTION (D. Gordon)
16. Open forum/general discussion of the October Household Hazardous Waste collection in coordination with the Lewes Police Department drug take back. INFORMATION/ DISCUSSION/ACTION (D. Gordon)
17. Open forum/general discussion of the Lewes BPW semiannual hydrant flushing. INFORMATION/ DISCUSSION/ACTION (D. Gordon)
18. MEETINGS ATTENDED BY BOARD MEMBERS OR STAFF.
19. BOARD OR STAFF REQUESTS FOR AGENDA ITEM(S).

20. CALL TO THE PUBLIC:

*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*

21. CALL TO THE PRESS

22. ADJOURNMENT

*The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.*

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**

*Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.*

**Posted: September 21, 2016 - 4:00 pm.**

**Amended: September 22, 2016 – 12:00pm – Added #13-time sensitive material with renumbering**